

Council

Wednesday, 19th May, 2021, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

Agenda

- | | | |
|-----------|---|-----------------|
| 1 | Apologies for absence | |
| 2 | Declarations of Interest | |
| 3 | Minutes of meeting Wednesday, 28 April 2021 of Council | (Pages 5 - 8) |
| 4 | Mayors Announcements | |
| 5 | Returning Officer Report | (Pages 9 - 10) |
| | To receive and consider the report of the Returning Officer. | |
| 6 | Appointment of the Deputy Leader and Members of Cabinet | (Pages 11 - 12) |
| | To note the appointment of the Deputy Leader and Members of Cabinet appointed by the Leader of the Council. | |
| 7 | Appointment of Committee's for 2021/22 | (To Follow) |
| | To approve the appointment of Members of the Council to Committee's, Working Groups, etc for 2021/22. | |
| 8 | Appointment of Community Hubs Chairs and Vice Chairs for 2021/22 | (Pages 13 - 14) |
| | To approve the appointment of the Community Hubs Chairs and Vice Chairs for 2021/22. | |
| 9 | Appointment to outside bodies for 2021/22 | (To Follow) |
| | To appoint Members of the Council to represent the Authority on outside bodies in 2021/22. | |
| 10 | Urgent Executive Decisions | (Pages 15 - 18) |
| | To receive and consider the report of the Director of Governance and Monitoring Officer. | |

11 Community Hubs Boost Fund - Round One Allocations

(Pages 19 - 26)

To receive and consider the report of the Director of Communities.

12 Council Meetings 2021/22

To note the programme of Council Meetings for 2021/22:

- Wednesday, 21 July
- Wednesday, 22 September
- Wednesday, 24 November
- Wednesday, 26 January
- Wednesday, 23 February
- Wednesday, 20 April
- Wednesday, 18 May

13 Exclusion of Press and Public

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Condition:

Information is not exempt if it is required to be registered under-

The Companies Act 1985

The Friendly Societies Act 1974

The Friendly Societies Act 1992

The Industrial and Provident Societies Acts 1965 to 1978

The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)

The Charities Act 1993

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

14 Setting up of wholly owned Council Trading Company for Leisure Centres

(Pages 27 - 168)

To receive and consider the report of the Director of Commercial.

15 Leyland Town Deal

(To Follow)

To receive and consider the report of the Director of Commercial.

Gary Hall
Chief Executive

Electronic agendas sent to Members of the Council

The minutes of this meeting will be available on the internet at www.southribble.gov.uk

Forthcoming Meetings

6.00 pm Wednesday, 21 July 2021 - Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

This page is intentionally left blank

Minutes of	Council
Meeting date	Wednesday, 28 April 2021
Members present:	Councillors Jane Bell (Mayor), David Howarth (Deputy Mayor), Will Adams, Jacky Alty, Renee Blow, Damian Bretherton, Aniela Bylinski Gelder, Matt Campbell, Carol Chisholm, Colin Coulton, Malcolm Donoghue, Bill Evans, James Flannery, Derek Forrest, Paul Foster, Mary Green, Michael Green, Harry Hancock, Jon Hesketh, Mick Higgins, Cliff Hughes, Susan Jones, Chris Lomax, Jim Marsh, Keith Martin, Christine Melia, Caroline Moon, Jacqui Mort, Peter Mullineaux, Alan Ogilvie, John Rainsbury, Colin Sharples, David Shaw, Margaret Smith, Phil Smith, David Suthers, Stephen Thurlbourn, Michael Titherington, Caleb Tomlinson, Matthew Tomlinson, Matthew Trafford, Angela Turner, Karen Walton, Gareth Watson, Carol Wooldridge and Barrie Yates
Officers:	Gary Hall (Chief Executive), Chris Sinnott (Deputy Chief Executive), Louise Mattinson (Director of Finance and Section 151 Officer), James Thomson (Deputy Director of Finance), Dave Whelan (Shared Services Lead - Legal & Deputy Monitoring Officer), Andrew Daniels (Shared Service Lead - Communications and Visitor Economy) and Ruth Rimmington (Democratic Services Team Leader)
Other members:	0
Public:	0

98 Minute's silence

The Mayor invited Members to observe a minute's silence in memory of His Royal Highness The Prince Philip, Duke of Edinburgh, Councillor Colin Clark, former Councillor Tony Kelly and all those families who have lost a loved one this year.

Councillors Paul Foster and Margaret Smith paid tribute and sent their condolences to the families.

99 Welcome

On behalf of members the Mayor welcome Louise Mattinson as the new Director of Finance and Section 151 officer.

The Mayor thanked James Tomson for standing in as Section 151 officer and noted he will return to his substantive role as Deputy Section 151 officer.

100 Apologies for absence

Apologies were received from Councillor Ian Watkinson.

101 Declarations of Interest

No declarations of interest were received.

102 Minutes of meeting Wednesday, 24 February 2021 of Council

Resolved (Unanimously) That the minutes of the Council meeting held on Wednesday, 24 February 2021 be approved as a correct record.

103 Mayors Announcements

The Mayor gave an update on her recent duties, including virtual attendance at a meeting and engaging via Facebook.

She had also attended the Service of Thanksgiving at Blackburn Cathedral for HRH Prince Philip.

104 Cabinet

Members received a general report of the Cabinet meeting held on 24 March.

A typographical error within the report with regard to Provision of a Loan and Grant to facilitate a works project to the Hoole Village Memorial Hall was noted. The date in the second column, which states the date of the decision as 29 January 2021 should read 10 February 2021.

It was proposed by the Leader of the Council, Councillor Paul Foster, seconded by the Deputy Leader of the Council, Councillor Mick Titherington, and subsequently

Resolved (Unanimously) That the report be noted.

105 Urgent Executive Decisions

Members received a report which sets out of a number of urgent decisions taken by the Executive (i.e. Cabinet or Individual Executive Members) over the last three months in accordance with urgency procedures outlined in the Council's Constitution.

These include 'key' decisions (as defined in the Cabinet Forward Plan), decisions which include confidential or exempt information (and therefore must be taken in private), and urgent decisions for which the Mayor agreed to waive scrutiny call-in in.

It was proposed by the Leader of the Council, Councillor Paul Foster, seconded by the Deputy Leader of the Council, Councillor Mick Titherington, and subsequently

Resolved (Unanimously) That the report be noted.

106 Governance Committee

Members received a general report of the Governance Committee meeting held on 23 March.

It was noted that there is an amendment required to the report, namely under Risk Management Strategy, paragraph 18, second bullet point which refers to a question from Cllr Bretherton.

The report should state that “Councillor Bretherton made reference to how the Asset Allocation of the Employee Pension Fund was reported in the Statement of Accounts. The make up of the Assets indicated that the Pension Fund was invested in a high risk manner- 53% invested in Private Equity. The Auditor confirmed that the Asset Allocation was incorrectly reported.”

It was proposed by Vice-Chair, Councillor Colin Sharples, seconded by Councillor Christine Melia, and subsequently

Resolved (Unanimously) That the report be noted.

107 Changes to the Council's Constitution

Members considered the report of the Director of Governance and Monitoring Officer which seeks approval for changes to the financial regulations and terms of reference of the Governance Committee in the Council's constitution.

The changes were considered by the Governance Committee on 23 March.

It was proposed by Vice-Chair, Councillor Colin Sharples, seconded by Councillor Christine Melia, and subsequently

Resolved (Unanimously) To approve the proposed changes to the financial regulations and terms of reference of the Governance Committee in the Council's constitution as outlined in the report.

108 Scrutiny Committee

Members received a general report of the Scrutiny Committee meetings held on 18 March, Scrutiny Budget and Performance Panel held on 22 March and associated Task Groups.

It was proposed by the Chair of the Scrutiny Committee, Councillor David Howarth, seconded by the Vice-Chair Councillor Michael Green, and subsequently

Resolved (Unanimously) That the report be noted.

109 Questions to the Leader of the Council

Councillor Matthew Trafford asked a question relating to transparency and accountability. The Leader of the Council, Councillor Paul Foster, gave his assurance that South Ribble Borough Council acts with transparency and accountability.

110 Questions to Cabinet Members

Questions for the Cabinet Member (Health and Wellbeing) - Councillor Mick Titherington

The Leader of the Liberal Democrats Group, Councillor David Howarth, asked if Councillor Titherington was pleased to see the flood lit multi-use games area at Penwortham leisure centre being used. Councillor Titherington confirmed he was pleased to see the facilities being used and residents participating in sports.

In response to a query the Leader of the Council, Councillor Paul Foster, requested some training for members regarding purdah prior to the next election.

Questions for the Cabinet Member (Communities, Social Justice and Wealth Building) - Councillor Aniela Bylinski Gelder

Councillor Matthew Trafford asked a question regarding the use of bailiffs during the pandemic. Councillor Bylinski Gelder explained that this was an issue she would be investigating with a view to alternative options. The Leader of the Council, Councillor Paul Foster, advised that a report will be presented to a future meeting on this issue.

Questions for the Cabinet Member (Finance, Property and Assets) – Councillor Matthew Tomlinson

No questions were received.

Questions for the Cabinet Member (Planning, Business Support and Regeneration) - Councillor Bill Evans

No questions were received.

Chair

Date

Agenda Item 5

Report to	On
Council	Wednesday, 19 May 2021



Title	Portfolio Holder	Report of
Returning Officer Report	Not applicable	Returning Officer / Chief Executive

Is this report confidential?	No
------------------------------	----

Purpose of the Report

1. To report to Full Council those people that were duly elected as councillors for the Longton and Hutton West ward by-election and St Ambrose ward by-election on 6 May 2021.

Recommendations

2. That the report be noted.

Corporate outcomes

3. The report relates to the following corporate priorities:

An exemplary council	✓	Thriving communities	
A fair local economy that works for everyone		Good homes, green spaces, healthy places	

Background to the report

4. By-elections for the vacant council seats in the Longton and Hutton West ward and St Ambrose ward were held on 6 May 2021.

Persons Elections

5. The following persons were duly elected:

Longton and Hutton West ward	Julie Ann Buttery
St Ambrose ward	Kath Unsworth

Risk

6. There are no risk implications as a result of this report.

Equality and diversity

7. There are no equality and diversity implications as a result of this report.

Air quality implications

8. There are no air quality implications as result of this report.

Comments of the Statutory Finance Officer

9. There are no comments from the Statutory Finance Officer.

Comments of the Monitoring Officer

10. This report constitutes best practice.

Background documents

There are no background papers to this report.

Appendices

There are no appendices to this report.

Gary Hall
Returning Officer / Chief Executive

Report Author:	Email:	Telephone:	Date:
Darren Cranshaw (Shared Services Lead - Democratic, Scrutiny & Electoral Services)	dcranshaw@southribble.gov.uk	01772 625512	07/05/21

Appointment of the Deputy Leader, Members of Cabinet, Lead Members and Member Champions 2021/2022

Councillor Paul Foster - Leader of the Council and Cabinet Member (Strategy and Reform)

- Corporate strategy
- Performance
- Public service reform
- Communications
- Events (including museums)
- Human resources and member development
- Strategic projects

Councillor Mick Titherington – Deputy Leader and Cabinet Member (Health and Wellbeing)

- Community resilience and health inequalities
- Public health
- Environmental health
- Community safety
- Leisure policy development
- Homelessness
- Green agenda
- Air quality and climate change

Councillor Aniela Bylinski Gelder – Cabinet Member (Communities, Social Justice and Wealth Building)

- Customer services
- Multi-agency working and South
- Ribble Hub
- Welfare assistance (including revenues and benefits)
- Digital strategy and ICT
- Waste, street cleansing
- Community development
- Wealth building
- Youth council
- Equality and diversity

Councillor Matthew Tomlinson – Cabinet Member (Finance, Property and Assets)

- Finance
- Medium Term Financial Strategy
- Major developments and asset management to include, parks, open spaces and leisure and community assets

Councillor Bill Evans – Cabinet Member Planning, Business Support and Regeneration)

- Strategic Planning
- Regeneration master planning
- Housing strategy
- Licensing
- Economic development including support for business
- Car parking

Lead Members

- Youth and Mental Health Awareness – Councillor Matt Trafford
- Social Equality and Justice – Councillor Jackie Alty
- Climate Change – Councillor Keith Martin

Member Champions

- Armed Forces – Councillor Derek Forrest
- Older People – Councillor Jane Bell
- Safeguarding – Councillor Jane Bell

Appointment of Community Hub Chairs and Vice-chairs 2021/2022

Community Hub Area:	Chair:	Vice Chair:
Leyland	Councillor Colin Sharples	Councillor Jacky Alty
Penwortham	Councillor Angela Turner	Councillor Keith Martin
Western Parishes	Councillor Colin Coulton	Councillor John Rainsbury
Eastern Parishes	Councillor Peter Mullineaux	Councillor Gareth Watson
Bamber Bridge, Lostock Hall and Walton-le-Dale	Councillor Chris Lomax	Councillor Matthew Trafford

This page is intentionally left blank

Agenda Item 10

Report to	On
Council	Wednesday, 19 May 2021



Title	Portfolio Holder	Report of
Urgent Executive Decisions	Leader of the Council and Cabinet Member (Strategy and Reform)	Director of Governance and Monitoring Officer

Is this report confidential?	No
------------------------------	----

Purpose of the Report

1. This report informs Council of a number of urgent decisions taken by the Executive (i.e. Cabinet or Individual Executive Members) in accordance with urgency procedures outlined in the Council's Constitution since the last meeting of Council held on 28 April 2021.
2. These include 'key' decisions (as defined in the Cabinet Forward Plan), decisions which include confidential or exempt information, and urgent decisions for which the Mayor agreed to waive scrutiny call-in.

Recommendations

3. That the report be noted.

Reasons for recommendations

4. The Council's Constitution states that the following decisions taken under urgency procedures must be reported to Council:

Part 4C - Reports on Special Urgency Decisions to Council & General Exceptions

19.2 The Cabinet must prepare a report to the next available Council meeting setting out the details of any executive decision taken without giving 28 days' notice under the procedure set out in Rule 17 (Key Decision – General Exception).

Part 4F - Call In and Urgency

11.14. All decisions taken as a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.

Other options considered and rejected

5. None, for the reasons given above.

Corporate outcomes

6. The report relates to the following corporate priorities: (tick all those applicable):

An exemplary council	X	Thriving communities	
A fair local economy that works for everyone		Good homes, green spaces, healthy places	

Background to the report

7. Since Council on 28 April 2021 two decisions were taken under the Council's urgency procedures, as detailed below.

Details of Urgent Executive Decisions taken

8. Key decisions *for which it was not possible to give 28 days' notice on the Cabinet Forward Plan but published at least 5 workings days before the decision is taken* fall under Council Procedure Rule 17 – Key Decision – General Exception in Part 4C of the Council's Constitution, which requires the Chair of the Scrutiny Committee to be informed of the reasons for the urgency.

9. Any urgent decision to waive scrutiny call-in must be agreed by the Mayor in accordance with paragraph 11.14 of Part 4F of the Constitution. A decision will be considered urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Decision	Date and Decision Maker	Reasons for urgency
<p>Holiday Hunger Contract Award - May to October 2021:</p> <p>Approval to award the contract for delivery of the Council's Holiday Hunger Scheme in May, July / August and October 2021 to Oncore Foodservice Solutions, at a cost of £88,800.</p> <p>Scrutiny Call-In period waived</p>	<p>30 April 2021</p> <p>Deputy Leader and Cabinet Member (Health and Wellbeing)</p>	<p>In accordance with paragraph 11.14 of Part 4F of the Council's Constitution, the Mayor agreed to waive the Scrutiny call-in procedure in respect of this decision for the reasons given below:</p> <ul style="list-style-type: none"> • 1) Some schools had delayed in providing information to inform the contract and procurement exercise. • 2) Guidance to ensure COVID-19 compliance had only recently been provided by the County Council, which

		<p>was required for the exercise.</p> <ul style="list-style-type: none"> · 3) Due to the timing of the contract implementation coinciding with the re-opening of hospitality venues this had impacted on potential availability for the delivery of the contract. · 4) If the contract was not agreed there would be a risk that our commitment in providing food as part of the scheme would not be achieved and would adversely impact children and families.
<p>To approve spending of £145,004 grant money on energy efficiency improvements to the Civic Centre</p> <p>Key decision – less than 28 days’ notice given on the Cabinet Forward Plan – General Exception</p>	<p>11 May 2021</p> <p>Deputy Leader and Cabinet Member (Health and Wellbeing)</p>	<p>This decision is to be taken under the General Exception procedure. The reason it was not possible to give notice on the Forward Plan for 28 days is that there was a delay in confirming receipt of the money following approval of the grant award. The contract award now needs to be made this month for work to start and be completed by the beginning of September 2021. The Council needs to go out to tender, review the tenders, award the contract and get the work completed and commissioned by this time. The timescale for the tenders is around 5 weeks and the works around 8 weeks. Failure to meet the deadline might result in the Council having to repay the full grant and would go against us for bidding for additional funding in the future.</p>

Risk

10. There are no risk implications arising from this report.

Equality and diversity

11. There are no Equality Impact Assessment (EIA) and Equality Act implications arising from this report.

Air quality implications

12. There are no Air Quality implications arising from this report.

Comments of the Statutory Finance Officer

13. The financial implications of these decisions were included in the individual reports. When new grants are approved that are more than £100k the decision must either be made by Full Council or through urgent Executive decision. The urgency to spend the new grant funding justifies in this case approving the budget through an urgent Executive decision.

Comments of the Monitoring Officer

14. There are no issues to raise from a Monitoring Officer point of view. The report is designed to comply with the requirements in the Constitution about keeping members informed of any urgent decisions that have been made.

Background documents

Council Constitution

[Modern.gov link to decisions page](#)

Appendices

None

Darren Cranshaw – Shared Services Lead - Democratic, Scrutiny & Electoral Services

Chris Moister – Director of Governance and Monitoring Officer

Report Author:	Email:	Telephone:	Date:
Clare Gornall (Democratic and Member Services Officer)	clare.gornall@southribble.gov.uk	01772 625 625	6.5.2021

Report to	On
Council	Wednesday, 19 May 2021



Title	Report of
Community Hubs Boost Fund - Round One Allocations	Director of Communities

Is this report confidential?	No
------------------------------	----

Purpose of the Report

1. Confirmation of allocations from round one of the Community Hubs Boost Fund.

Recommendations

2. Council notes the following allocations from round one of the Community Hubs Boost Fund.

Hub	Project	Allocation
Bamber Bridge, Lostock Hall & Walton le Dale	Bamber Bridge Foodbank Premises	£7250
Eastern Parishes	Gregson Lane Changing Rooms	£6307
Leyland & Farington	Eagle & Child Bowling Green Entrance	£2500
	Farington Lodges Improvements	£3325
Penwortham	Conservation Area Signage	£1020
	Mental Health Awareness	£900
TOTAL		£21,302

Reasons for recommendations

3. Bids for the round one of the Boost Fund were received from four of the five Community Hubs. Each bid was considered individually by the Leader and Cabinet Member for Communities, Social Justice and Wealth Building.
4. All bids received were deemed to have merit and align with the spirit of the fund. With the exception of Penwortham's Mental Health Awareness project, hubs have been allocated 50% of the amount they requested.
5. Overlap between the Penwortham Hub Mental Health bid and the corporate mental health project meant that funding for Community Mental Health First Aiders is already being provided. Officers will work with Penwortham members to ensure relevant links are made locally.

6. Each of the allocations set out in the table above carries a requirement for respective community hubs to match fund 50%, to enable projects to be delivered in a timely manner.
7. All underspend of the £25,000 budget from round one will be carried forward to round two. The deadline for round two bids is 31 October 2021; this has been added to the forward plans of hub planning meetings for advance discussion.

Other options considered and rejected

8. Bids to round one of the Boost Fund totalled £46,505, against a budget of £25,000. Consideration was given to fully funding fewer projects, but all bids met the required criteria. Given that all hubs have carried forward underspends into 2021/22, it was agreed that match funding was a workable and fair approach to deliver priority projects.

Corporate outcomes

9. The report relates to the following corporate priorities:

An exemplary council	✓	Thriving communities	✓
A fair local economy that works for everyone		Good homes, green spaces, healthy places	✓

Background to the report

10. Each of South Ribble Borough Council's five Community Hubs has access to their own funding for community development projects. In addition to this there is an annual £25,000 Boost Fund available for all Community Hubs to bid into.
11. The Boost Fund is designed for projects which are going to have a positive long-lasting impact on the communities they are working with, and as such are required to meet certain criteria and priority points:
 - The project must be contained within the action plan for the Community Hub.
 - The project should be able to commence a maximum of six months after the funding has been issued and should demonstrate that positive impacts are going to be made in the first 12 months.
 - The project should meet one of the corporate plan priorities, and the project should broadly cover all of the points.
 - The project should have social value, and this should be demonstrated in the application.
 - Ideally, projects should seek to reach further into the community and increase the engagement of residents who don't necessarily always engage. Applications should clearly demonstrate what demographic of the community they are seeking to meet.

12. Round one of the Boost Fund was launched in March 2021. The application form is attached at Appendix A; each bid must have the support and sign off from the Hub Chair in order to be considered.

Risk

13. The range of projects being supported by the Boost Fund varies significantly, in terms of scale, value and numbers of stakeholders. Some projects are 'internal' to SRBC, others are partnerships or have interdependencies with external agencies. Officers will work closely with Hub Chairs to ensure that project risks are identified, managed and clearly communicated.
14. If there is a risk to project delivery, e.g. timescale slippage is unavoidable, project summary documents will be updated and circulated at hub planning meetings.

Equality and diversity

15. Projects contained within the action plans are designed to be inclusive, accessible and bring communities together.
16. An Equality Impact Assessment has been carried out for each of the plans; there are no potential negative impacts on any of the protected groups. There are specific positive impacts on age and disability, through projects which will help to reduce social isolation and offer inclusive opportunities for physical activity.

Air quality implications

17. It is good to see that Air Quality implications have been discussed of each project and the Farington Lodges project supports bio-diversity and encourages our community to enjoy the environment we have to offer in South Ribble.

Comments of the Statutory Finance Officer

18. The £25k referred to in this report is from the 20/21 budget allocation and will be carried forward to allow this spend to be funded. There is a further £25k available in the 21/22 budget.

Comments of the Monitoring Officer

19. There are no concerns with what is proposed here from a Monitoring Officer perspective.

Appendices

Appendix A – Boost Fund Application Form

Background documents

There are no background papers to this report.

Jennifer Mullin
Director of Communities

Report Author:	Email:	Telephone:	Date:
Rebecca Heap	rebecca.heap@southribble.gov.uk	01772 625276	7/5/21

South Ribble Community Hubs Boost Fund Application Form



Each of South Ribble Borough Council's five Community Hubs has access to their own funding for community development projects. In addition to this there is an annual £25,000 boost fund available for all Community Hubs to bid into.

What is the funding for?

The funding is designed for projects which are going to have a positive long-lasting impact on the communities they are working with, and as such are required to meet certain criteria and priority points. Below is an overview of the criteria for a project to receive this funding:

- The project must be contained within the action plan for the Community Hub.
- The project should be able to commence a maximum of six months after the funding has been issued and should demonstrate that positive impacts are going to be made in the first 12 months.
- The project should meet one of the corporate plan priorities, and the project should broadly cover all of the points.
- The project should have social value, and this be demonstrated in the application.
- Ideally, projects should seek to reach further into the community and increase the engagement of residents whom don't necessarily always engage. Applications should clearly demonstrate what demographic of the community they are seeking to meet.

South Ribble Council and the Corporate Plan

South Ribble Council's Corporate Plan for 2020/24 outlines the key priorities that the Council wishes to address; thus, any project which is requesting additional funding outside of the Community Hub budgets should closely align with the plan. The priorities outlined in the Corporate Plan are:

- An exemplary council
- Thriving Communities
- A fair economy that works for everyone
- Good homes, green spaces, healthy places

**South Ribble Community Hubs
Boost Fund Application Form**



Project:			
Community Hub:			
Chair:		Date:	
<p>Please explain why you think the project is needed in your area. Consider the following:</p> <ol style="list-style-type: none"> 1. What is the issue or what are you seeking to improve? How do we know about this? 2. Who will this project have a positive impact on? 			
<p>Please explain what outcomes you are expecting / targeting from the project proposal. Please be specific about what demographic these outcomes are addressing.</p> <p>Ensure that the targets are SMART (Specific, Measurable, Achievable, Realistic and Time-bound)</p>			
<p>Please explain what will be done to achieve the outcomes you have identified. Consider the following:</p> <ol style="list-style-type: none"> 1. What will be done and how? 2. Who will deliver / be responsible? When do you expect it to be done by? 			
<p>Please highlight which of the Corporate Priorities you believe your project is aligned to:</p> <p style="text-align: center;"> An exemplary council A fair economy that works for everyone Thriving Communities Good homes, green spaces, healthy places </p>			
<p>Please explain how your project addresses / supports / includes these priorities:</p>			

South Ribble Community Hubs

Boost Fund Application Form



What would happen if you are unsuccessful in applying for additional funding for this project?
Please highlight any relevant outcomes.

The project will continue despite the lack of additional funding.

The project will continue but in a much more limited way

The project will be disbanded

The project will be postponed until funds from an alternative source are found.

Please provide details for your answer, e.g. if the project will continue but in a limited way, what will this look like?

Cost of the Proposal

Total cost of the project:

Amount requested in this proposal:

If the total cost of the project is more than the amount requested, where are the additional funds sourced from?

.....

Please fill in the table below to detail what costs are associated with the project:

<u>Item</u>	<u>Funding Source</u>	<u>Amount</u>
:	:	:
:	:	:
:	:	:
:	:	:

Chair's declaration

I confirm that I have checked this application to ensure that all the information within it is correct and am submitting this project proposal on behalf of my community hub.

Please sign below:

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank